University COVID-19 Protocols for Residential Facilities

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About this Document

This document is subordinate to the University COVID-19 Guidelines, which remains the overarching document for COVID-19 response and management for ANU. These protocols should be read in concurrence with the Guidelines.

The Protocols indentified specific requirements for the management of ANU Residential Facilities in response to COVID-19 at various risk levels, as identified in the Campus Alert System. It outlines the actions to be undertaken for each COVID Alert Level to ensure the health and safety of residents.

General Principles

The following general principles apply:

- Students should follow the “COVID-5” Principles at all times:
  - Keep your distance (or wear a mask)
  - Maintain good hygiene
  - Stay home and get tested if unwell
  - Check in using the QR codes to assist contact tracing
  - Keep up to date with the Campus Alert Level
- At all risk levels, students should be encouraged to maintain healthy routines including food, sleep and regular exercise (within relevant restriction limits).
- If students develop COVID-like symptoms at any risk-level they must:
  - Inform direct manager or Senior Resident
  - Arrange for testing via your GP or at one of the ACT Health testing centres
  - Self-isolate until you receive a negative test.
  - Residents must be informed in writing that they must get tested for COVID-19 if they have symptoms.
- Should a student or staff member test positive for COVID-19 the following occur:
  - Heads of Residences or students must contact the COVID Response Office (0458737693) and the Director, Residential Experiences (0448 791 987)
  - Move the confirmed or suspected case into a single bedroom apartment in a designated quarantine facility. This is likely to be either Davey Lodge or the University Apartments.
  - Alert ANU Security (6125-2249) to provide officer to support monitoring of entry to building
  - The CRO will activate the Outbreak Plan for Halls of Residences when required and notify ACT Health
- For the purpose of this document, the definition of ‘Outbreak’ is one or more cases of confirmed COVID-19.

Annexes:

1. Outbreak Protocols
2. Welfare Checks for students who are quarantining, self-isolating, or must stay their room pending a COVID-19 Result
3. Quarantine Protocols
### Alert Level 1/

**Residences**
- COVID Safe including physical distancing and good hand hygiene.

**Common Areas**
- Regular cleaning of common areas within residences and provision of cleaning materials for residents to clean furniture or equipment surfaces after use (e.g., kitchens / bathrooms, door handles).

**Individual Residents**
- Masks must be worn when outside individual rooms or apartments.
- Maintain 1.5m distancing, ensure floor markings and breathe screens in place.
- Maintain visitor & entry controls. Post signs at all entrances instructing visitors to stay if they have symptoms and requirements for social distancing, hygiene and self-isolation protocols.
- Encourage hand and respiratory hygiene practices.

**People**
- 1 person/2m² in all common areas, including lifts.
- Time limits in shared areas (2 hours).
- Sign-in/out/registration codes.
- Remote / shared devices or equipment (e.g. pool table, table tennis) to be sanitized after every use.
- Designed times and/or locations for use of communal kitchen.

**Visitors**
- Masks mandated.
- Self-isolate and get tested if any COVID-like symptoms.
- Social activities and academic teams offer online options to sustain connections and engagement.
- Maximum of 1 person/4m² applies in individual bedrooms.

**Activities – Floor events**
- No communal transport. Cashless transactions.
- Limit is 1 person/4m² in all common areas, including lifts.
- Post signs at all entrances instructing visitors to stay if they have symptoms and requirements for social distancing, hygiene and self-isolation protocols.
- Encourage hand and respiratory hygiene practices.

**Events – offsite**
- Formal meals.
- Limits is 1 person/4m² in all common areas, including lifts.
- Time limits in shared areas (2 hours).
- Sign-in/out/registration codes.
- Remote / shared devices or equipment (e.g. pool table, table tennis) to be sanitized after every use.
- Designed times and/or locations for use of communal kitchen.

**Daily Living (cleaning, laundry)**
- Communal vacuum cleaners and other equipment available for use.
- Cleaning regimens increased or modified as required.
- Communal vacuum cleaners and other equipment available for use with provided visitors to clean equipment before and after use.

**Services and Operations**
- Maintain hand sanitising stations.
- Identify authorised primary point of contact for external enquiries.
- Cashless transactions.

**Residential services**
- Ensure designated quarantine facilities remain available for quarantined staff.
- Post signs at all entrances instructing visitors to stay if they have symptoms and requirements for social distancing, hygiene and self-isolation protocols.
- Encourage hand and respiratory hygiene practices.

**Emergency Response**
- Conduct a fire evacuation drill in context of MEDIUM or above Alert Level.
Notes:

2. Alert Levels are revised in response to ACT Government direction, noting it might be different between University campus' and Residences. Alert Levels will also be reviewed following the vaccine rollout.
### RELEVANT ALERT LEVEL PROTOCOLS "Business as Usual"

| Daily monitoring of ACT Health website an news bulletin | Routine reporting - ANU residence incidents, and occupancy levels | Website maintenance |

### SITUATION CHANGE - NOTIFICATION AND ANALYSIS

| Changing of ANU Alert Levels | Residences notified of changing Alert Level by writing | ANU Community Wellbeing Team stood up |

### SITUATION RESPONSE

| Initial placeholder email to residents. | All residents email drafted, approved, and posted - key messages and restrictions. | Processes and plans activated based on situation. - Outbreak Management Plan | If a single case of COVID-19 occurs in a residence, ACT Health will declare an outbreak and provide assistance after notifying the individual. | Security notified and briefed. | Websites reviewed and updated. |

### RECOVERY

| Ongoing updates to staff and residents until situation controlled and Alert Level reduced. | Debrief and return to relevant Alert Level protocols. |